Applying for Initial Childhood and Initial Students With Disabilities Certification on TEACH

PLEASE READ THE FOLLOWING BEFORE APPLYING ON TEACH:

- You will be submitting and paying for two separate applications – one for **Initial Childhood** (Grades 1-6) and one for **Initial Students With Disabilities** (Grades 1-6).
- When entering education information on TEACH, be sure to list your degree as "Bachelor of Science in Education".

Go to www.highered.nysed.gov/tcert/teach

Log on to TEACH with your username and password

Click on "TEACH Online Services"

Click on "Apply for Certificate"

Make selections from drop boxes to select certificate title (see below)

Answer yes to question re: approved teacher prep program and enter program code: **23446**

If the college recommendation for this title has already been posted to your TEACH account, you will not need to enter the program code. TEACH will automatically select the pathway for this application.

Answer "moral character" questions and electronically sign affidavit

Submit payment for application ($50 per title, online using a credit card)

Make the following selections from the drop boxes for Childhood (Grades 1-6):
Area of Interest: Classroom Teacher
Subject Area: Childhood Education
Grade Level: Childhood – Grades 1-6
Title: Childhood Education (Grades 1-6)
Type of Certificate: Initial Certificate

Make the following selections from the drop boxes for Students with Disabilities (1-6):
Area of Interest: Classroom Teacher
Subject Area: Students With Disabilities
Grade Level: Childhood – Grades 1-6
Title: Students With Disabilities (Grades 1-6)
Type of Certificate: Initial Certificate

Before applying on TEACH, please be sure you have submitted the Online Release Authorization Form. You'll find the Release Authorization form on our website, under Quick Links.