



## Apply for Initial TESOL Certification on TEACH

Use these instructions to submit your application for NYS Initial ESOL Certification only if you have completed the **Certificate of Advanced Study in TESOL**

Before applying on TEACH, submit the Online Release Authorization Form found under Quick Links at [Teacher Certification Office \(www.teachercertification.buffalostate.edu\)](http://www.teachercertification.buffalostate.edu)

Go to [TEACH \(www.highered.nysed.gov/tcert/teach\)](http://www.highered.nysed.gov/tcert/teach)

Log on to TEACH with your username and password

Select "TEACH Online Services"

Select "Apply for Certificate"

Make selections from the drop boxes to select certificate title:

Area of Interest: Classroom Teacher  
Subject Area: English to Speakers of Other Languages  
Grade Level: PreK-12 – All Grades  
Title: English to Speakers of Other Languages  
Type of Certificate: Initial Certificate

Answer yes to the question regarding enrollment in or completion of an approved teacher preparation program for this title and enter the program code **37887**

If the college recommendation for this title has already been posted to your TEACH account, you will not need to enter the program code. TEACH will automatically select the pathway for this application.

Answer the moral character questions and electronically sign affidavit

Submit \$50 application fee online using a credit card

**Certification requirements are subject to change at any time and without notice**