

## Apply for Gifted Education Extension Certificate on TEACH with Valid Certificate

If you hold a valid New York State Certification, you may wish to add the Gifted Education Extension. If you have not yet completed a master's degree, you may wish to apply for admission to the Curriculum & Instruction Master's Degree program. This program includes the option to complete the Gifted Education Concentration to receive a college recommendation for the Initial and Professional Gifted Education extension.

If you have already completed a master's degree and only need to complete coursework for the Gifted Education extension, you will need to apply for the Gifted & Talented extension through a BOCES Regional Certification Office.

The current requirements to add the Gifted & Talented extension include the Child Abuse Identification Second Update workshop, the Content Specialty Test (CST) in Gifted Education, and 12 credits of coursework that include the following five basic Gifted & Talented competencies:

- Identifying characteristics of gifted students
- Tools and methods for identifying and assessing gifted students
- Learning environments for students who learn differently from classmates
- Curriculum design for gifted students
- Collaborating with other school staff to provide individualized instruction

Some courses that might be acceptable to fulfill the Gifted Education requirement include EDU 509, CRS 559, EDU 621, EDU 619. **You will want to verify the acceptability of these courses with BOCES** after you apply for the certificate and before you register for coursework.

Go to [TEACH \(www.highered.nysed.gov/tcert/teach\)](http://www.highered.nysed.gov/tcert/teach)

Log on to TEACH with your username and password

Select "TEACH Online Services"

Select "Apply for Certificate"

Make selections from the drop boxes to select certificate title:

Area of Interest: Other Extensions

Subject Area: Gifted Education

Grade Level: Pre K - 12 All Grades

Title: Gifted Education Extension

Type of Certificate: Initial Extension Annotation, or Professional if you hold valid professional certification

Answer **NO** to the question regarding enrollment in or completion of an approved teacher preparation program for this title and leave the program code blank

Answer no to question regarding a teaching certificate in another state

Answer no to question regarding initial to professional certification if this question appears

Select the **Individual Evaluation** pathway for this title

Select BOCES to process your application. Select the school district in which you live or teach to direct you to the appropriate BOCES. BOCES will complete an official evaluation and send you a letter telling you which requirements are missing. Upon completion of the missing requirements, the evaluation may be updated at no additional cost.

Answer the moral character questions and electronically sign affidavit

Submit \$100 application fee online using a credit card

You will need to send transcripts that reflect the required coursework to NYSED

Please read through NYSED's guidance for [Submitting College Transcripts](http://www.highered.nysed.gov/tcert/certificate/transcripts.html)  
(<http://www.highered.nysed.gov/tcert/certificate/transcripts.html>)

Request Buffalo State University transcripts from the [Registrar](https://registrar.buffalostate.edu/transcript-ordering) (<https://registrar.buffalostate.edu/transcript-ordering>) Be sure to select 'Add an Attachment' and upload a letter requesting that the Registrar's Office include an official document reflecting your full date of birth, last four digits of your SSN, and your name as it appears on your TEACH account.

**Certification requirements are subject to change at any time and without notice**