



I HAVE EARLY CHILDHOOD (B-2) AND WANT TO ADD CHILDHOOD (1-6) CERTIFICATION

Once you have been issued NYS Initial Certification in Early Childhood (Birth-Grade 2), you may wish to add the Childhood (1-6) Certificate. To do so, you will need to apply for the Childhood title as an additional certificate through a BOCES Regional Certification Office. BOCES will complete an official evaluation and send you a letter telling you which requirements are missing. Upon completion of the missing requirements, the evaluation may be updated at no additional cost.

The current requirement to add Childhood certification is 6 credits of coursework that is specifically at the Childhood developmental level plus the CST-Multisubject for Childhood. **Please note that certification requirements are subject to change at any time and without notice.**

You may have already completed coursework that is acceptable to add the Childhood title. You will want to apply for the certificate and receive an official evaluation from the BOCES office before registering for additional coursework.

To apply:

go to www.highered.nysed.gov/tcert/teach

Log on to TEACH with your username and password

Click on "TEACH Online Services"

Click on "Apply for Certificate"

Make selections from drop boxes to select certificate title: Classroom Teacher, Childhood Education, Childhood – Grades 1-6, Childhood Education (Grades 1-6), Initial Certificate (or Professional if you already hold Professional Early Childhood)

Answer no to question re: approved teacher prep program (you will not need a program code)

Answer no to question regarding a teaching certificate in another state

Answer no to question regarding initial to professional certification (this question doesn't always appear)

Your pathway should be: Additional Classroom Teaching Certificate

Select BOCES to process your application

Select the school district in which you live or teach (will direct your application to appropriate BOCES Office)

Submit application fee (\$100 per certificate title online using a credit card)

Send college transcripts. Please read through NYSED's policy for transcript submission:

<http://www.highered.nysed.gov/tcert/certificate/transcripts.html>

You will be requesting Buffalo State transcripts from the Registrar's Office:

<https://registrar.buffalostate.edu/transcript-ordering>. **Be sure to select 'Add an Attachment' and upload a letter requesting that the Registrar's Office include an official document reflecting your full date of birth, last four digits of your SSN, and your name as it appears on your TEACH account.**

Please note that certification requirements are subject to change at any time and without notice.

For information regarding certification requirements, go to <https://teachercertification.buffalostate.edu/>