



Turning your Initial Certification into Professional Certification

**MASTER'S DEGREE
3 YEARS TEACHING EXPERIENCE
MENTORED EXPERIENCE
DASA TRAINING***

Requirements are subject to change at any time and without notice

Master's Degree:

- Graduate Teacher Education Program leading to a certificate **OR...**
- Master's Degree accepted previously to satisfy requirements for a permanent or professional classroom teaching certificate **OR...**
- Master's Degree in the Initial Certificate content area or related area **OR...**
- Unrelated Master's Degree plus 12 graduate level credits in the content area (or related area) of the Initial Certificate

For more information regarding the Master's Degree requirement, go to:

<http://www.highered.nysed.gov/tcert/certificate/relatedmasters.html>

3 Years Teaching Experience

- All teaching experience must be documented using the Verification of Paid Experience Form found on: <http://www.highered.nysed.gov/tcert/pdf/ot37permprof.pdf>
- Part-time experience is prorated
- Substitute experience may be acceptable (180 days = 1 full year)
- Experience in a non-public school and out-of-state experience may be acceptable if recognized by the state in which it is located

For more information regarding the teaching experience requirement, including the minimum experience requirement in the certification area, go to: <http://www.highered.nysed.gov/tcert/ctexp.html>

Mentored Experience

- Should be mentored if employed more than 40 consecutive days in a public district (including substitute experience)
- Document with Verification of Mentored Experience form
- May be waived if:
 - Teaching for more than two years prior to receiving an Initial Certificate
 - Teaching experience under the Initial Certificate is in a non-public school

For more information regarding mentored experience, go to:

<http://www.highered.nysed.gov/tcert/resteachers/mentoring.html>

DASA Training

- Document proof of attending Training in Harassment, Bullying, Cyberbullying, and Discrimination in Schools: Prevention and Intervention (DASA Training)
- * DASA Training may be required for Master's Degree completion